

## **CT7246 PAVEMENT AND LINEMARKING SERVICES**

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Report Author: Executive Officer Infrastructure Maintenance  
Responsible Officer: Director Built Environment & Infrastructure  
Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

Confidential information is contained in Attachment 1. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, the tendered prices, and the evaluation of the tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of the Council or other parties. If discussion of this information is required, the Council is recommended to resolve that the item be deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.

This report seeks Council approval to award a contract that complies with the Section 108 of the Local Government Act 2020

### **SUMMARY**

This report summarises the evaluation process and seeks Council approval for two tenderers to be accepted onto a panel of providers for the Provision of Pavement and Linemarking Services CT7246.

The initial contract term is for three (3) years with the option to extend the contract for two (2) additional terms of two (2) years each.

The recommendation on this report has been formally endorsed by the evaluation panel.

## RECOMMENDATION

### *That*

1. ***Council resolves to accept the following providers onto a panel for CT7246 Pavement and Line Marking Services for an initial period of three (3) years:***
  - (a) ***Roadside Services and Solutions Pty Ltd. (ABN: 33 137 851 837)***
  - (b) ***The Trustee for Supersealing Unit Trust. (trading as Supersealing) (ABN: 22 868 781 289)***
2. ***The Director of Built Environment & Infrastructure be delegated the authority to sign contract documents.***
3. ***The Director of Built Environment & Infrastructure be delegated authority to extend the contract term by two periods of two years each.***
4. ***The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.***

## RELATED COUNCIL DECISIONS

Not applicable.

## DISCUSSION

### ***Purpose***

To seek Council approval to enter into contracts for the provision of Pavement and Linemarking Services under contract CT7246 with the recommended Tenderers outlined in this report.

### ***Background***

The objective of this contract is to ensure that Council has a panel of contractors capable of carrying out Pavement and Linemarking Services. These services are an essential element of delivering works on Council's infrastructure.

The Evaluation Panel opted to create a panel of suppliers for this service to ensure continuity of service. Previously, Council had a sole provider for line marking services which, at times, led to delays in provision of the services due to availability. Having a panel will mitigate the risk of reliance on a sole contractor to deliver these critical services.

The initial contract term is for three (3) years with the option to extend the contract for two (2) additional terms of two (2) years each.

This tender process has been conducted in accordance with the requirements of Council's Procurement Policy.

A single stage open tender was selected as the procurement methodology. An advertisement calling for tenders was placed in The Age newspaper on Saturday 20 May. Tenders closed on Wednesday 14 June and five (5) submissions were received.

Tenders were assessed for conformity with the tender documents and no tenders were eliminated due to non-conformance. The Evaluation Panel scored tenders against pre-established evaluation criteria.

A summary of the mandatory requirements and evaluation criteria is as follows:

Mandatory Requirements:

- Is an acceptable legal entity
- Has met the insurance requirements
- Will be compliant with Rapid Global prior to Contract Award
- Tender has been received in full prior to tender closing time
- Lodged in electronic form using Council's e-tendering portal.

Evaluation Criteria:

<b>Evaluation Criteria</b>	<b>Weighting</b>
Capability and Capacity	25%
Commitment to Quality and Sustainability	25%
Timeframes	10%
Price	40%

***Options considered***

The Panel Contract services is considered complimentary to existing in-house service arrangements.

***Recommended option and justification***

Following the evaluation process in accordance with the Evaluation Plan, the tender evaluation panel are unanimous in their decision to recommend two (2) contractors to the panel for CT7246 Pavement and Line Marking Services:

- *Roadside Services & Solutions Pty Ltd*
- *The Trustee for Supersealing Unit Trust. (trading as Supersealing)*

A detailed breakdown of the evaluation process is provided within the Confidential Attachment to this report.

**FINANCIAL ANALYSIS**

The budget for CT7246 Provision of Pavement and Linemarking Services is an operational budget item. The budget has been set at \$294,500 for the 2023/2024 financial year.

Following the conclusion of the year the services and budget requirement will be reviewed and adjusted if necessary through the annual budget approval process.

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objectives in the Council Plan:

- High Performing Organisation
- Quality Infrastructure and Liveable Places
- Connected and Healthy Communities.

## **RELEVANT LAW**

This report seeks Council approval to award a contract that complies with Section 108 of the *Local Government Act 2020*.

## **SUSTAINABILITY IMPLICATIONS**

Sustainability has been considered as part of the project specification and evaluation process. The tenderers have responded to sustainability implications satisfactorily.

## **COMMUNITY ENGAGEMENT**

Not applicable

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

Key staff members within Council were consulted about the content of the specifications and about the governance requirements for the tender evaluation process.

No collaboration with other Councils, Government or Statutory Bodies was sought.

## **RISK ASSESSMENT**

A risk assessment for the project was developed. This has been considered as part of project design, contract terms and conditions, and the evaluation process.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Confidential Attachment – CT7246 Pavement and Line Marking Services Council Evaluation Report